

WSC ADVISORY #2021-016
WAIVER SUPPORT COORDINATOR LEVEL 1 PRE-SERVICE TRAINING LAUNCH
ACTION REQUIRED

EFFECTIVE DATE: JUNE 1, 2021

APD is pleased to announce that, effective June 1, 2021 the Waiver Support Coordinator (WSC) Pre-Service Level 1 Training course is available on the TRAIN Florida Learning Management System. This training replaces the current statewide in-person pre-service training which will no longer be accepted to receive a Medicaid Waiver Services Agreement for training rendered after June 1, 2021. The WSC Pre-Service Level 1 Training is available at no charge.

The WSC Pre-Service Level 1 Training is the first installment of the overall WSC Pre-Service Training as outlined in the WSC Training Rule [65G-10.004](#), Florida Administrative Code (F.A.C.). The WSC Pre-Service Level 1 Training consists of 14 modules covering the different duties WSCs are required to perform. At the conclusion of the training, individuals must successfully pass an open book competency-based test.

Existing WSCs, as well as new hires, are required to complete the training as stipulated in 65G-10.004(7) and 65G-10.004(4), respectively.

- Existing WSCs are required to complete the Level 1 training within 120 days of the effective date of Rule 65G-10.004, F.A.C., and no later than October 29, 2021. WSCs are encouraged to proceed with taking the training as soon as possible. Existing WSCs who successfully complete the required Level 1 training and pass the open book competency-based test will receive eight in-service credits. Existing WSCs are not required to take the Level 2 training.
- Any WSC applicant hired by a Qualified Organization on or after June 1, 2021, must complete the Level 1 training and successfully pass the open book competency-based test prior to receiving a Medicaid Waiver Services Agreement. Upon completion of the WSC Pre-Service Level 1 Training, newly hired WSCs are also required to successfully complete the WSC Pre-Service Level 2 in-person training and pass an open book competency-based test. The Level 2 trainings will be held at the APD regional offices throughout the state.

To access the WSC Pre-Service Level 1 Training, individuals must have a TRAIN Florida account. If help is needed to establish a TRAIN Florida Learner Accounts, please refer to [WSC Advisory #2020-45](#).

If WSCs do not have access to the WSC Level 1 Pre-Service Training, they are to contact the provider enrollment staff at the APD Regional Office to verify eligibility to be on the WSC roster to take the training. If they are eligible, the provider enrollment staff will forward the information to apd.lmssupport@apdcares.org to have the WSC's account updated.